September 23, 2015
REGULAR MONTHLY BOARD MEETING
John Shaski, Vice Chair

Board Members Present: John Shaski, Victor Celentino, Dick Baker & Patricia Spitzley (4:43 pm)
Board Members Absent: Chris Holman

Ex-Officio Present: Robert Showers & Joseph Brehler

Management, Staff and Employees Present: Bob Selig, Dale Feldpausch, Mark Garnsey, Rob Benstein, Ron O’Neil and Bonnie Wohlfert

Members of the Public Present: Dan Kehoe, Mead & Hunt; Dan Otto; Vickie Vandenbelt & Deb Groh, EAA 55 TEW; Andon Pogoncheff

CALL TO ORDER
1. John Shaski, Vice Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:32 p.m. with a quorum not present.

PUBLIC COMMENT
1. None

COMMUNICATIONS
1. None

REPORTS
1. None

MONTHLY REPORT
Financial Report: Dale Feldpausch, Vice President & CFO
- Presented financials for period ended July 31, 2015.
- The annual audit is complete and will be presented for approval at the October board meeting.

MONTHLY REPORT
Report of the President & CEO – Robert Selig

The American Airlines application, for the Ronald Reagan Washington National Airport (DCA) slots, has been the primary focus this last month. The community and businesses continue to write letters in support of American’s application. Letters now total approximately 1200. Since Delta has also filed an application, the Authority had an independent analysis conducted and the American Airlines’ application was determined to be a better opportunity for the region. The Travel Coalition met today and will be sending another letter of support for American. The Coalition will also be sending a letter to Delta Airlines thanking them for their interest and encouraging them to consider adding daily flights from Lansing to Atlanta.

Patricia Spitzley arrived and a quorum was now present.
Interviews to replace Gary Bartek will start in a couple weeks and we hope to have the position filled by December. In the meantime Bob will be following up on two proposals and two connections. One proposal involves a European airline which could bring two scheduled cargo flights from Lansing to Europe each week. Patricia Spitzley asked what makes LAN attractive. Bob indicated that we are focused on speed, efficiency and cost effectiveness which is not Detroit's approach. Jet America was impressed with the efficiency of Avflight and Airport Operations when handling their 28-30 flights recently and has been talking it up.

APPROVAL OF MINUTES

a. Victor Celentino moved the Board approve the minutes of the August 18, 2015 Regular Board meeting.
b. The motion passed unanimously.

RESOLUTIONS

#15-24 Accept Federal Grant 3-26-0055-5415

a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution 15-24 authorizing the President – CEO to accept the Federal Grant 3-26-0055-5415 which will provide the FY-2015 entitlement dollars for the following projects; 1) ALP Update for Runway 6/24 RSA Improvements and Environmental Assessment/Preliminary Engineering and 2) Design Taxiway Fillets Phase I. This resolution authorized the President – CEO to sign all associated documents on behalf of the Authority.
b. Joe Brehler mentioned seeing an article in the Free Press about the MEDC contributing dollars to ports and asked if we have applied for MEDC dollars. Bob indicated that we have received MEDC dollars in the past for non-capital projects but will ask since he is attending a meeting later this evening which includes MEDC personnel.
c. The motion passed unanimously.

#15-25 Accept State Contract for 2015 AIP Federal Grant

a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution 15-25 accepting the State contract for the following projects: 1) ALP Update for Runway 6/24 RSA Improvements and Environmental Assessment/Preliminary Engineering and 2) Design Taxiway Fillets Phase I. This resolution authorized the President – CEO to sign all associated documents on behalf of the Authority.
b. The motion passed unanimously.

#15-26 Mead & Hunt Contract Amendment – Airport Layout Plan Update & Environmental Assessment Runway 6/24 RSA Upgrade

a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution 15-26 approving a contract amendment with Mead & Hunt, Inc. to increase the amount of the contract to $549,191.00 for an Airport Layout Plan update and the environmental assessment of Runway 6/24 RSA improvements and authorized the President – CEO to sign all necessary documents on behalf of the Authority.
b. Dick Baker asked what negotiations occurred. Bob Selig explained that we met with local FAA personnel in October/November and based on their comments we submitted a pre-application. The FAA then changed their mind and required a larger scope involving a complete Master Plan update which we disagreed with. We collectively negotiated for 4 months and agreed to move forward with the Runway 6/24 analysis and design only of the taxiway fillets. Dick Baker asked
what will change with the runways. Bob explained that the turning radiiuses of
two intersections will be increased to accommodate larger aircraft.
c. The motion passed unanimously.

Airport (DCA)
a. Victor Celentino moved the Capital Region Airport Authority Board approve
Resolution 15-27 confirming that the American Airlines application to replace
Sun Country Airlines in operating the LAN – DCA route is in the best interest of
the regional community and recommends immediate DOT/FAA approval of the
American application to avoid continued lapse in service. This resolution
authorizes the President – CEO to formally communicate this determination to
DOT/FAA and to sign related documents on behalf of the Authority.
b. Patricia Spitzley complimented the staff and added that American stepping in to
apply for the DCA slots is great. John Shaski echoed her comments and added
that it is great to see the regional support.
c. The motion passed unanimously.

QUESTIONS ON STAFF REPORTS
1. None

NEW BUSINESS
1. None

PUBLIC COMMENT
1. Andon Pogoncheff asked about the on-time flight reports discussed at a previous
board meeting. Bob Selig reported that information was sent to the board
members and he will get with marketing to see if additional information has
become available. Dick Baker added that contract airlines are not required to
report their delays/cancellations so it continues to be a problem. Andon added
that with accurate information we could apply pressure to the airlines as needed.
Patricia Spitzley reiterated that we will loop back with marketing and operations
to see if more accurate information is available.

BOARD MEMBER COMMENTS
1. Patricia Spitzley stated that she loves the First Class seating now available on
Delta’s larger aircraft.

ADJOURN
1. Victor Celentino moved the meeting be adjourned at 5:09 p.m.
2. The motion carried, and the meeting was adjourned.