November 16, 2015
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chair

Board Members Present: Chris Holman, Victor Celentino, Dick Baker, John Shaski (on teleconference from DCA) & Patricia Spitzley (4:37 pm)

Ex-Officios Present: Robert Showers & Joseph Brehler

Management, Staff and Employees Present: Bob Selig, Jonathon Vrabel, Nicole Noll-Williams, Tom Cross, Rob Benstein, Tammie Lewandowsky, John Wilson, Anne Figueroa and Bonnie Wohlfert

Members of the Public Present: Roxanne Speck, FAA; Joel Zachrich; Bob Nelesen, Prein & Newhof; Andon Pogoncheff

CALL TO ORDER
1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:33 p.m. with a quorum present.

APPROVAL OF MINUTES
a. Victor Celentino moved the Board approve the minutes of the September 23, 2015 and October 19, 2015 Regular Board meetings.
b. The motion passed unanimously.

PUBLIC COMMENT
1. None

COMMUNICATIONS
1. None

REPORTS
1. None

RESOLUTIONS

#15-31 Waiver of the Publicly Funded Health Insurance Contribution Act
a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution 15-31 authorizing the Airport Authority to waive the cost share requirements of the Publicly Funded Health Insurance Contribution Act for 2016 and authorized the President – CEO to sign all associated documents on behalf of the Authority.
b. The motion passed unanimously.

#15-32 RS&H Michigan, Inc. Contract – Design Taxiway Turning Improvements Phase 2
a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution 15-32 approving a contract with RS&H Michigan, Inc. to design Phase 2 of the taxiway turning improvements and authorized the President – CEO to sign all necessary documents on behalf of the Authority.
b. The motion passed unanimously.
MONTHLY REPORT

Financial Report: Jonathon Vrabel, Senior Vice President & COO
- Presented financials for period ended September 30, 2015.
- Dick Baker asked about the Sun Country revenue guarantee. Bob Selig indicated he will provide the final numbers tomorrow in an email.

MONTHLY REPORT

Report of the President & CEO – Robert Selig
- Bob introduced Tom Cross, new Director of Cargo & Global Logistics Development. Tom indicated that he worked for Kalitta Air and World Airways as the Manager of Ground Operations and he is excited to be here.
- TOC Logistics/Port Lansing will be receiving an International Regional Growth award as part of the 10th Annual Celebration of Regional Growth sponsored by the Lansing Regional Chamber of Commerce.
- Jackson National Life has finished their new hangar and will be reskinning the old hangar to match the new one.
- Dart has completed the ramp project by their hangar. The ramp had to be torn out and replaced because the grade was incorrect.
- Celink has experienced dramatic growth recently and therefore employee parking has been impacted. We are installing a couple sidewalks to aid their employee’s walk from the parking lots to their building.
- We have no update on the DCA slot decision. Senator Stabenow has been in contact with the Secretary of Transportation regarding their decision.
- At the December board meeting labor agreements will need to be approved. We will adjust the date/time of the meeting if necessary.
- Delta consultants are encouraging regional support of MAJIC (Michigan Airport Jobs & Infrastructure Coalition). Executive Summary: Aviation fuel tax revenue will be required to be spent on airport development not put in the general fund which amounts to about $10 million/year. The state is looking to reinvest this at 65% to Detroit Metro and 35% to the remaining airports. The board discussed and did not take a formal position. Victor Celentino reported that County Commission has been approached and it was referred to the County Services Committee. Victor will inform them that CRAA has not taken a position. Bob Selig stated we are looking for a more equitable distribution.

QUESTIONS ON STAFF REPORTS
1. None

NEW BUSINESS
1. None

PUBLIC COMMENT
1. None

BOARD MEMBER COMMENTS
1. The board congratulated Patricia Spitzley for winning the election to the Lansing City Council. Patricia informed the board that she will be resigning from the Capital Region Airport Authority board and her last meeting will be December 21. She has really appreciated the time and has had a great experience being part of the board.

ADJOURN
1. Victor Celentino moved the meeting be adjourned at 5:12 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chair

Bonnie Wohlfert, Secretary