June 15, 2015
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chair

Board Members Present: Chris Holman, Victor Celentino, Patricia Spitzley, and Dick Baker (4:38 pm)
Absent: Paul Hufnagel, John Shaski
Ex-Officios Present: Robert Showers & Joseph Brehler
Management, Staff and Employees Present: Bob Selig, Jonathon Vrabel, Lisa Carr, Anne Figueroa, Dale Feldpausch, Nicole Noll-Williams, Gary Bartek, Mark Garnsey and Bonnie Wohlfert
Members of the Public Present: Dave & Debbie Groh; Ken Vandenbelt; Bob Nelesen, Prein & Newhof

CALL TO ORDER
1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:36 p.m. A quorum was not present.

PUBLIC COMMENT
1. None

COMMUNICATIONS
1. None

REPORTS
1. None

MONTHLY REPORT
Financial Report: Dale Feldpausch
- Presented financials for period ended April 30, 2015
- Joe Brehler asked if a close out meeting is held with airlines at the end of the fiscal year. Bob Selig stated that there is no meeting but actual use figures are calculated which generates new landing, parking and terminal rent fees which determines if they have overpaid or underpaid.

Dick Baker arrived during the financial report, a quorum was now present.

QUESTIONS ON STAFF REPORTS
1. Victor Celentino asked what the increase in fuel sales at Mason Jewett Field for May contributed to revenues. Bob Selig reported that the increase in fuel brought in approximately $2500.

2. Patricia Spitzley asked if any staff attended the Mackinac Policy Conference. Bob Selig stated that he and Nicole Noll-Williams attended. Patricia also commented that she was glad to see we are sponsoring the Lugnuts and Common Ground.

3. Dick Baker asked what was discussed at Mackinac. Bob Selig stated that the focus was not the airport but we had a table with information along with Sparrow, Lansing Chamber, LEAP, City of Lansing, Ingham County and others.
APPROVAL OF MINUTES
a. Victor Celentino moved the Board approve the minutes of the April 20, 2015
   Regular Board meeting.
b. The motion passed unanimously.

RESOLUTIONS

#15-16 Regional Travel Policy Amendment Proposal
a. Patricia Spitzley moved the Capital Region Airport Authority Board approve
   Resolution 15-16 direct the President – CEO to request the travel policy
   amendment (below) of all public and private organizations and businesses within
   the Tri-County Region and to sign all necessary documents on behalf of the
   Authority.

   All employees traveling on behalf of [ABC Company], and vendors traveling at
   (ABC Company) expense, shall utilize the airline services at the Capital
   Region International Airport (LAN), unless the airline ticket cost exceeds
   $200 of air fares from other Michigan airports (DTW, GRR, FNT, AZO, MBS).
   All exceptions to this mandate require executive approval.

   All vendors, or representatives of other organizations, traveling to or from
   the Tri-County Region to conduct business with [ABC Company] are also
   expected to fly to-from the Capital Region International Airport.

b. Victor Celentino stated that Ingham County has a travel policy in place and he is
   pleased we are going in this direction. Dick Baker asked if the Travel Coalition
   has adopted this policy. Bob Selig responded that it is under consideration and
   added that Farm Bureau has a "mandated" policy of $150. Joe Breboler stated
   that it can’t be mandated to private businesses but he has no objection to it.
   Dick Baker requested that the staff provide the Board monthly status updates.

c. The motion passed unanimously.

MONTHLY REPORT

Report of the President & CEO – Robert Selig

- A report to the board regarding the incinerator will be coming.
- Delta is changing the flight schedule and they are using some 76 seat
  aircraft. Unfortunately, they are taking out two 50 seat aircraft and replacing
  them with one 76 seat aircraft, therefore we are losing landed weight. We are
  monitoring the situation and expect this to be a 3-5 year evolution.
- Nicole Noll-Williams attended the Jumpstart Conference where she met with
  several airlines. The airlines continue to shuffle schedules and revenue
  guarantee expectations continue to go up. Delta is not finding aircraft for the
  Lansing to Atlanta route. Patricia Spitzley commented that she flies out a lot
  and has yet to be on a plane that has more than 1 or 2 seats open and some
  have no seats open.
- Attended the National Airports Conference in Philadelphia where the main
  topic was pilot and flight crew shortages. The problem has been clearly
  defined but unfortunately no one has a solution. Chris Holman added that
  the main reasons for shortages are pilots retiring, restriction of hours in the
  air and longer training requirements.
- Air Cargo shipments on Amerijet are going well. Compliments to Gary Bartek
  and Avflight. Dick Baker asked what will keep the cargo shipments coming in
  since we have made a tremendous investment in this program. Gary Bartek
  stated that cargo is up 7.2%, higher than any airport in Michigan. He is
  working with airlines on "scheduled" service. We have a valued service
available with “Just In Time” product. Patricia Spitzley asked Gary to explain our unique designsations. Gary stated that we have a Foreign Trade Zone and Container Freight Station available on site and our geographical location is great. Dick Baker mentioned again that we have a tremendous investment in this cargo program. Bob Selig stated that we have to manage expectations. Passenger airlines are still roughly 75% of revenues and air cargo is not going to replace them. Dick Baker stated that household income is down. We used to have 27,000 UAW workers and now have 6,500. Bob Selig stated that 67% of passengers in our region go to other airports even though our average fare is similar (referring to data provided with Resolution 15-16). Patricia Spitzley asked how we change the perception that Lansing is too expensive and has unreliable schedules (rhetorical question). Chris Holman stated that Resolution 15-16 is a start.

- The Commerce and Trade Committee is considering legislation regarding taxis and Uber. TNC’s (Transportation Network Companies) like Uber and Lyft, may become a separate class with different standards than taxis. If TNC’s are regulated by MDOT it goes against Federal regulations required of airports to have operating agreements for all operators at the airport. Bob Selig, Dale Feldpausch and staff from Detroit and Grand Rapids airports have testified before the committee. We are requesting an exemption for airports.

NEW BUSINESS
1. None

PUBLIC COMMENT
1. Debbie Groh, Mason Jewett Field tenant, asked for an update on the March 16, 2015 Talking Points which included continued research into various options for Mason Jewett. She added that Mason Jewett Field is just 2% of the total budget for Capital Region International Airport and it is not a losing proposition. Many Mason tenants have made suggestions and will continue to do so. Bob Selig responded that he will have a recommendation for the board by the end of the year or possibly by the end of summer.

BOARD MEMBER COMMENTS
1. Dick Baker apologized for being late to the meeting. He ran into traffic issues on 96 and MLK Blvd.

ADJOURN
1. Victor Celentino moved the meeting be adjourned at 5:39 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chair
Bonnie Wohlfert, Secretary