August 18, 2015
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chair

Board Members Present: Chris Holman, Paul Hufnagel, John Shaski & Patricia Spitzley (via phone conference)
Board Members Absent: Victor Celentino, Dick Baker (called in at 4:45 pm but since he was not needed for a quorum he ended the call)
Ex-Officios Present: Robert Showers & Joseph Brehler
Management, Staff and Employees Present: Bob Selig, Jonathon Vrabel, Rob Benstein, Ron O'Neil, Gary Bartek and Bonnie Wohlfert
Members of the Public Present: Bob Leisering, Mead & Hunt; Vickie Vandenbelt & Deb Groh, EAA 55 TEW; Andon Pogoncheff

CALL TO ORDER
1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:36 p.m. with a quorum present.

Robert Selig introduced Robert Benstein, new Director of Operations, to the board. Robert Benstein shared that he has 30 years in the airport industry, most recently at Gerald R. Ford International Airport. He and his family reside in Ada, MI. His wife is a Reading Specialist at a school in Ada, his daughter is a freshman at MSU and his son is a senior in high school. He is looking forward to working with everyone.

ELECTION OF OFFICERS
1. Paul Hufnagel moved the Board elect the following officers:
   Chairperson: Chris Holman
   Vice Chairperson: John Shaski
2. The motion passed unanimously with a roll call vote: Mr. Hufnagel, Yes; Mr. Shaski, Yes; Ms. Spitzley, Yes; Mr. Holman, Yes.

PUBLIC COMMENT
1. None

COMMUNICATIONS
1. None

REPORTS
1. None

APPROVAL OF MINUTES
a. Paul Hufnagel moved the Board approve the minutes of the July 20, 2015 Regular Board meeting.
   b. The motion passed unanimously.

RESOLUTIONS
#15-20 Appointment of MERS Officer Delegate and Certification of MERS Employee Delegate

Capital Region International Airport • 4100 Capital City Blvd. • Lansing, Michigan 48906 • 517-321-6121 • Fax 517-321-6197
www.flylansing.com
a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution 15-20 approving the appointment of Dale Feldpausch as Officer Delegate as well as certifying the election of Jason Cotton as Employee Delegate and Rick Willis as the Alternate for the 2015 Annual Meeting of the Municipal Employees Retirement System (MERS).

b. The motion passed unanimously.

#15-21 Increase in President – CEO Vacation Authorization

a. Paul Hufnagel moved the Capital Region Airport Authority Board approve Resolution 15-21 authorizing a 5 day increase in the vacation leave time for Robert F. Selig, President – CEO, as provided in the employment contract for a total of 30 days per year. This increase is effective for contract year 2015 and beyond.

b. The motion passed unanimously.

#15-22 Expanded Operation of Authority International Flight Trash Incinerator

a. John Shaski moved the Capital Region Airport Authority Board approve Resolution 15-22 expanding the operation of the Authority’s incinerator subject to final approvals by USDA, State DEQ and any necessary modification of the Incinerator MOU with Clinton County. This resolution authorizes the President – CEO to sign any related documents necessary to expand unit operation on behalf of the Authority.

b. The motion passed unanimously.

#15-23 Purchase of Refurbished Jetbridge – Gate 8

a. John Shaski moved the Capital Region Airport Authority Board authorize the amendment of the FY2016 Capital Budget in the amount of $500,000 for the purchase and installation of a refurbished jetbridge for Gate 8. This project is to be funded from the Authority’s PFC reserves. This resolution authorizes the President – CEO to sign all related documents on behalf of the Authority.

b. The motion passed unanimously.

MONTHLY REPORT

Financial Report: Jonathon Vrabel, Sr. Vice President & COO
- Presented financials for period ended June 30, 2015.

QUESTIONS ON STAFF REPORTS

1. Robert Showers asked about the cargo business. Gary Bartek reported that the CFS (Container Freight Station) is activated and Amerijet has landed about 45 charters. AvFlight has provided quick turnaround which is being promoted to other domestic and international charter companies.

MONTHLY REPORT

Report of the President & CEO – Robert Selig
- Passenger counts are down 12% largely due to Allegiant leaving the market in January.
- American Airlines has applied for the Sun Country slots into DCA (Ronald Reagan Washington National Airport). Chris Holman, Tim Daman, Nicole Noll-Williams and I met with FAA and DOT officials on Monday (August 17, 2015). Early reports indicate we were well received and FAA/DOT officials are seriously looking at the American Airlines’ application. American service into DCA would provide 33 connection options for passengers. They would also
provide 3 flights to ORD (Chicago) creating competition with Delta & United. It will likely be 30 days before a decision is made. John Shaski asked if slots were decommissioned during the American Airlines/US Airways merger. Bob Selig indicated that slots were not decommissioned. The Authority is asking for community support which can be done through the FlyLansing.com website. The FAA controls the slot exemption and the DOT decides. Paul Hufnagel congratulated Bob and Nicole for the work involved and Chris Holman and Patricia Spitzley echoed their appreciation. The FAA/DOT presentation was provided for board members. Bob added that Sun Country had about 60 passengers daily each way but kept changing their schedule. They also were sold to a countertop company and their Director changed several times. We were able to show the FAA & DOT that a permanent schedule by American was a much better package. John Shaski added that their flight time tables couldn’t be better.

NEW BUSINESS
1. None

PUBLIC COMMENT
1. None

BOARD MEMBER COMMENTS
1. None

ADJOURN
1. Paul Hufnagel moved the meeting be adjourned at 5:12 p.m.
2. The motion carried, and the meeting was adjourned.

John Shaski, Vice Chair                                      Bonnie Wohlfert, Secretary