



CAPITAL REGION AIRPORT AUTHORITY

John Shaski
Chairman

Victor Celentino

Yvette Collins

Debbie Groh

Jennifer Jacob

Matthew Lantzy

Nicole Noll-Williams, C.M.
President - CEO

May 18, 2026 BUDGET PUBLIC HEARING & REGULAR BOARD MEETING Chair John Shaski

Board Members Present: John Shaski, Victor Celentino, Yvette Collins, Debbie Groh, Matthew Lantzy, and Jennifer Jacob

Ex-Officio Present: Robert Showers

Ex-Officio Absent: Mark Mudry

Management, Staff and Employees Present: Nicole Noll-Williams, Rob Benstein, Elliott Black (call-in), Ron O'Neil, Steve Gonzalez, Denise Epling, Blake Roy, and Bonnie Wohlfert

Members of the Public Present: Jeffrey Shaud, EAA Chapter 55; Don Burt; Keith Gibbs; Randy Maiville, Ingham County; Drew Seguin, KTEW Tenant; Dan Kehoe, Mead & Hunt; Brian Hurtekant, Clinton County Commissioner; Jeff Stetson; Dave Groh; Mark Jacob

CALL TO ORDER & ROLL CALL

1. John Shaski, Chair, called the Budget Public Hearing and Regular Board Meeting of the Capital Region Airport Authority to order at 4:32 p.m. with a quorum present.
2. John Shaski led, and all recited the Pledge of Allegiance.

BUDGET PUBLIC HEARING COMMENT

1. John Shaski stated that the Budget Public Hearing notice was published in the Lansing State Journal on Tuesday, May 12, 2026, and was also available online for seven (7) days. The Authority received no requests to view the budget.
2. John asked if any member of the public would like to comment on the proposed FY2027 budget. No comments were received.
3. Jennifer Jacob moved to close the Budget Public Hearing and move to the Regular Board Meeting.
4. The roll call vote was Mr. Celentino, Yes; Ms. Collins, Yes; Ms. Groh, Yes; Ms. Jacob, Yes; Mr. Lantzy, Yes; Mr. Shaski, Yes.
5. The motion passed unanimously.

APPROVAL OF MINUTES

1. Debbie Groh moved the Board approve the minutes of the April 27, 2026, Regular Board Meeting.
2. The motion passed unanimously.

COMMUNICATIONS & SPECIAL ITEMS

1. Debbie Groh requested a new agenda item be added, Mason Jewett Field reclassification B1 to B2. John Shaski approved the addition under New Business.
2. John Shaski shared that Bob Showers received the inaugural Growth Leader of the Year award recently from the Lansing Regional Chamber of Commerce.

PUBLIC COMMENT

1. Don Burt, Mason hangar owner, shared his concerns about the runway width changing from 75' to 60'. He shared concerns about safety, property values, and insurance rates. He would like the B2 classification established again.

2. Dave Groh, pilot and hangar owner, commented on his history as a student, instructor, and pilot. He shared concerns about hitting taxiway lights with a 60' wide runway. He added that Al Schiffer is also concerned about his spray booms hitting the lights. They would like the B2 classification established again.
3. Dr. Jacob shared that he has flown for 40 years and soloed at age 16. He distributed a wind coverage graph for 2016-2026 to board members that included when a crosswind accommodation is recommended or not required for a 75' and 60' wide runway. Reference FAA AC 150/5300-13 Appendix B and G.
4. Joe Stetson, motor glider owner, commented on his landing frequency at Mason and the wind factor at different parts of the day. His aircraft has a 58' wingspan and the wings are 34" above the ground compared to the runway lights at 30". He is opposed to a 60' wide runway.
5. Jeff Shaud, EAA Chapter 55, shared that he started a youth group (age 13-17 years) about seven years ago. With the crosswind component he shared that a north south runway would be helpful. Narrowing the runway to 60' will affect safety.
6. Drew Seguin shared that he agrees with all the comments and requested the 75' wide runway remain.

REPORTS AND RECOMMENDATIONS FOR ACTION

#26-09 Budget FY2027 Approval

- a. Yvette Collins moved the Capital Region Airport Authority Board approve the proposed Budget for Fiscal Year 2027 as presented and authorized the President – CEO to execute all documents necessary for budget implementation.
- b. The motion passed unanimously.

#26-10 Airline Rates and Charges and Operating Requirements Ordinance

- a. Victor Celentino moved the Capital Region Airport Authority Board approve the Airline Rates and Charges and Operating Requirements Ordinance as amended for Fiscal Year 2027. This Rates and Charges Ordinance shall be effective July 1, 2026.
- b. Victor Celentino recognized Randy Maiville, retired Board of Commissioner for Ingham County
- c. Yvette Collins asked if this is a regular ordinance that has been in place, and Nicole reported that it is updated every year in May.
- d. The motion passed unanimously.

#26-11 Consolidated Schedule of FY-2027 Rates & Charges

- a. Victor Celentino moved the Capital Region Airport Authority Board approve the Consolidated Schedule of Rates and Charges as amended for Fiscal Year 2027. These Rates and Charges shall be effective July 2, 2026.
- b. The motion passed unanimously.

#26-12 Approval of Reconstruct Passenger Boarding Bridges Design Project

- a. Jennifer Jacob moved the Capital Region Airport Authority Board approve the filing of the applications for the Reconstruct Passenger Boarding Bridges Design Project, including all understandings and assurances contained therein for the Airport Improvement Program (AIP) Grant #3-26-0055-074-2026 in the amount of \$411,896.25; directed and authorized the President & CEO (or his or her designee), to act in connection with such applications, to provide such additional information as may be required, and to execute all related documents, including any grant agreement; and ratified any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.
- b. The motion passed unanimously.

#26-13 Approval of Reconstruct Taxiway H Design Project

- a. Jennifer Jacob moved the Capital Region Airport Authority Board approve the filing of the applications for the Reconstruct Taxiway H Design Project, including all understandings and assurances contained therein for the Airport Improvement Program (AIP) Grant #3-26-0055-

074-2026 in the amount of \$290,531.58; directed and authorized the President & CEO (or his or her designee), to act in connection with such applications, to provide such additional information as may be required, and to execute all related documents, including any grant agreement; and ratified any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.

- b. The motion passed unanimously.

#26-14 Approval of Reconstruct Terminal Design Grant

- a. Debbie Groh moved the Capital Region Airport Authority Board approve the filing of the applications for the Reconstruct Terminal Design Project, including all understandings and assurances contained therein for the Airport Improvement Program (AIP) Grant #3-26-0055-076-2026 in the amount of \$7,947,995.00; directed and authorized the President & CEO (or his or her designee), to act in connection with such applications, to provide such additional information as may be required, and to execute all related documents, including any grant agreement; and ratified any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.

- b. The motion passed unanimously.

#26-15 Approval of Rehabilitate Runway 10R-28L Construction Project

- a. Debbie Groh moved the Capital Region Airport Authority Board approve the filing of the applications for the Rehabilitate Runway 10R-28L Construction Project, including all understandings and assurances contained therein for the Airport Improvement Program (AIP) Grant #3-26-0055-074-2026 in the amount of \$356,098.38 and the Infrastructure Investment and Jobs Act Grant (IIJA) in the amount of \$1,625,932.83; directed and authorized the President & CEO (or his or her designee), to act in connection with such applications, to provide such additional information as may be required, and to execute all related documents, including any grant agreement; and ratified any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.

- b. The motion passed unanimously.

#26-16 Approval of Rehabilitate Runway 10R-28L (RSA Improvements) Environmental Assessment Project

- a. Matthew Lantzy moved the Capital Region Airport Authority Board approve the filing of the applications for the Rehabilitate Runway 10R-28L (RSA Improvements) Environmental Assessment Project, including all understandings and assurances contained therein for the Airport Improvement Program (AIP) Grant #3-26-0055-075-2026 in the amount of \$201,516.17; directed and authorized the President & CEO (or his or her designee), to act in connection with such applications, to provide such additional information as may be required, and to execute all related documents, including any grant agreement; and ratified any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.

- b. The motion passed unanimously.

#26-17 Approval of Michigan Department of Environment, Great Lakes, and Energy PFAS Airport Grant Agreement and Contract for PFAS Testing and Feasibility Study

- a. Matthew Lantzy moved the Capital Region Airport Authority Board accept the EGLE Airport PFAS Grant Agreement in the amount of \$300,000 and authorized the President & CEO (or his or her designee), to provide such additional information as may be required, and to execute all related documents, and ratifies any actions taken by the President & CEO (or his or her designee) related to the foregoing prior to the date hereof.

- b. The motion passed unanimously.

REPORTS

Elliott Black – Financial Report for period ending March 31, 2026

Operating revenues - YTD Revenues are \$6.6 million (\$545k or 8.99% better than YTD budget)
Key contributing factors include Parking, Concession revenues, and Building / Office Rents.

Operating expenses - YTD Expenses are \$8.18 million (\$82k or 1.0% better than YTD budget)
Key contributing factors include Maintenance, Services, Equipment, and Insurance (All better than YTD budget). Key offsets include Payroll and Other expenses (primarily due to an assessment for improvements to the Rayner Creek drainage system).

Net operating revenue - YTD Net Operating Loss is \$1.57 million (\$627k or 28.6% better than YTD Budget).

Selected Non-Operating Revenues and Expenses - Accrued YTD Property Tax revenues now stand at \$7.74 million (\$2.92 million or 60.5% better than YTD Budget). YTD Investment Income is \$1.27 million (\$669k or 111.7% better than YTD Budget).

Mason Jewett Field

Operating revenues - YTD Revenues are \$114.9k (\$6,380 or 5.3% worse than YTD Budget)

Operating expenses - YTD Expenses are \$243k (\$103k or 73.8% worse than YTD Budget)
Key contributing factors include Payroll Expenses and Other

Net operating revenue - YTD Net Operating Loss is \$128k (\$109k or 595% worse than YTD Budget).

Nicole Noll-Williams – President & CEO Report

The Public Safety Department conducted a mandatory, four-hour live fire training exercise to meet annual Federal Aviation Regulations. They utilized a propane-fueled aircraft simulator for realistic, water-only suppression drills. The training, which ensured emergency readiness, focused on airfield driving safety, ARFF truck operations, and aircraft rescue tactics, and did not disrupt normal airport operations or passenger access.

LAN has a new FBI Airport Liaison assigned to us. This month we hosted the new agent for an airport/airfield tour so they could become familiar with our facilities, operations, and emergency response plans.

The Federal Aviation Administration conducted its annual Certification and Safety inspection of Capital Region International Airport. Only three minor discrepancies were noted. Thanks to the Public Safety, Operations, and Maintenance Departments for ensuring that LAN is continuously maintained and operated in a safe and efficient manner.

Niowave will be holding a groundbreaking event for the expansion of their airport campus on Thursday, May 21st from 1:00-2:30 pm.

The Centennial Celebration will be held on June 13 from 10 a.m. to 2 p.m., marking a historic milestone of 100 years of service to the region. This community-focused event aims to strengthen local ties and celebrate the airport's legacy through a program featuring free airplane rides for youth via EAA Chapter 55, interactive aviation exhibits, and local food vendors.

CRAA has hired a couple of new Operations Officers, Calvin Larson and Adrik Feitelson and Geoff Horvath was promoted to Assistant Operations Manager.

OLD BUSINESS

1. None

NEW BUSINESS

1. Debbie Groh thanked the attendees for their public comments and requested that CRAA review the reclassification from B1 to B2.
2. Victor Celentino commented on the wind coverage graph provided and asked about the non-compliance percentage.
3. Bob Showers asked to hear from the President & CEO.
4. Nicole Noll-Williams shared that her door is always open or just pick up the phone. In 2020, CRAA worked with Mead & Hunt to update the Airport Layout Plan (ALP). Based on their analysis of activity the B2 classification was changed to B1 in 2024. The funding for a B1 or B2 classification is the same, \$150,000/year. We currently do not know if a rehabilitation or reconstruction will be necessary. As the airport sponsor we are competing for dollars and will push to secure funds needed. We have invested 3.4M in Mason. The results of the survey/borings should be received in July.
5. Victor Celentino moved to have the Mason subcommittee analyze recommendations in regard to the B1 to B2 classification and provide a recommendation to the board. Debbie Groh seconded the motion and the motion passed.

PUBLIC COMMENT

1. James Carpenter commented on just learning about the downgrade to B1 two weeks ago and the reconstruction or rehabilitation decision. He asked for a crosswind runway and stated that Mason is the only paved runway in Ingham County.
2. Don Burt commented on the 2020 traffic evaluation being nowhere near correct and it included nothing about future data/activity increasing. He commented on the 500 operations but added that 200 operations by Joe Stetson are not included in the data. He also stated that he does not appreciate being lectured by an employee.
3. Jeff Stetson stated that in 2021-2022 they were oblivious to any narrowing of the runway and by no stretch is it safer to have a narrower runway.
4. Jeff Shaud, EAA Chapter 55, commented on the Young Eagle events held in June, July, and August for 8-17 year olds and stressed safety for the youth.

BOARD COMMENTS

1. John Shaski stated that the Authority conducted a public information meeting at Mason on November 10, 2021, to provide tenants with an opportunity to review the proposed plan. A total of 55 surveys were completed by tenants and the CRAA board accepted the proposed Airport Layout Plan on February 28, 2022. The ALP was subsequently completed by the FAA and approved by MDOT on February 29, 2024. John added that engagement with Mason tenants has greatly improved in the last several years and he takes pride in serving with transparency. All the comments are appreciated and understood. With the activation of the Mason subcommittee, a plan can be formulated with shared goals in mind.

ADJOURNMENT

1. John Shaski moved the meeting to be adjourned at 5:53 pm.
2. The motion carried, and the meeting was adjourned.

Signed

John Shaski, Chair

Signed

Bonnie Wohlfert, Secretary