

John Shaski
Chairman
Victor Celentino
Yvette Collins
Debbie Groh
Jennifer Jacob
Matthew Lantzy

Nicole Noll-Williams, C.M.
President - CEO

February 23, 2026
REGULAR BOARD MEETING
Chair John Shaski

Board Members Present: John Shaski, Victor Celentino, Yvette Collins, Debbie Groh, Matthew Lantzy, and Jennifer Jacob

Ex-Officio Present: Mark Mudry and Robert Showers

Management, Staff and Employees Present: Nicole Noll-Williams, Rob Benstein, Ron O'Neil, Elliott Black (call-in), Katherine Japinga, and Bonnie Wohlfert

Members of the Public Present: David Joye, RS&H; Mark Breukink & Dan Kehoe, Mead & Hunt; Brian Hurtekant, Clinton County Commissioner; Tanner White, Dewitt Township; Robert Pena, Ingham County Commissioner

CALL TO ORDER & ROLL CALL

1. John Shaski, Chair, called the Regular Board Meeting of the Capital Region Airport Authority to order at 4:30 p.m. with a quorum present.
2. John Shaski led, and all recited the Pledge of Allegiance.

APPROVAL OF MINUTES

1. Debbie Groh moved the Board to approve the minutes of the December 15, 2025, Regular Board Meeting.
2. The motion passed unanimously.

COMMUNICATIONS & SPECIAL ITEMS

1. None

PUBLIC COMMENT

1. None

REPORTS AND RECOMMENDATIONS FOR ACTION

#26-01 Extension and Amendment of Rental Car Concession & Lease Agreement

- a. Victor Celentino moved the Capital Region Airport Authority Board approve an extension and amendment of the Rental Car Concession & Lease Agreements with Avis/Budget, Enterprise/National, and Hertz for a period of one (1) year, and authorized the President-CEO, or designee, to sign all related documents on behalf of the Authority.
- b. Victor Celentino asked if this extension/amendment is new for us. Nicole shared that many airports have moved forward with similar agreements due to lack of staff. The operating hours schedule allows some flexibility, similar to airlines, to meet demand for inbound flights but also to close during slower periods. Matt Lantzy asked about the terms and Nicole indicated that the initial agreement was for five years followed by a two year and one year extension. This resolution will extend the agreement one more year. Nicole explained that initially MSU complained about the car rental operating hours and asked how we can help. Since then, the Rydz service has been developed, which is a great way to get around, and Uber has started to allow prescheduled rides.
- c. Yvette Collins inquired about the USDOT/FAA rules; staff explained that this is related to Airport Concessions Disadvantaged Business Enterprises (ACDBE) language required in agreements.
- d. The motion passed unanimously.

REPORTS

Elliott Black – Financial Report for period ending 12/31/25

Operating revenues: YTD Revenues are \$4.3 million (\$206k or 5.1% better than YTD budget)
Key contributing factors include Concession revenues, Airline revenues, and Building / office rents. Key offsets include Other revenues (\$78k or 34.6% worse than budget).

Operating expenses: YTD Expenses are \$5.5 million (\$41k better than YTD Budget)
Key contributing factors include Services (\$155k or 17.8% better than YTD Budget), Supplies (\$70k or 46% better than YTD budget). Key offsets include Payroll (\$254k or 9.2% worse than budget) and Other expenses (\$68k or 528% worse than budget).

Net operating revenue: YTD Net Operating Loss is \$1.2 million (\$247k or 16.7% better than YTD Budget).

Selected Non-Operating Revenues and Expenses: Accrued YTD Property Tax revenues now stand at \$4.9 million (\$1.7 million or 52.7% better than YTD Budget).

YTD Investment Income is \$813k (\$412k or 103% better than YTD Budget)

Mason Jewett Field

Operating revenues: YTD Revenues are \$87k (\$6.1k or 7.6% better than YTD Budget)
Operating expenses: YTD Expenses are \$189k (\$96k or 103% worse than YTD Budget)
Key contributing factors include Payroll Expenses (\$36k or 162% worse than YTD Budget) and Other (\$66k or 1,310% worse than YTD Budget). As noted previously, this is primarily due to an assessment for improvements to the Rayner Creek drainage system that traverses Mason Jewett Field.

Net operating revenue: YTD Net Operating Loss is \$101k (\$89k or 729% worse than YTD Budget).

Elliott also reported that the monies in the budget stabilization reserve column on the Cash & Investments page was invested with Michigan Class and will be reflected that way on the next board report.

Victor Celentino asked about the payroll expenses increase for Mason and Elliott apologized for not having the details available since he is traveling but he will follow up with the board.

Nicole Noll-Williams – President & CEO Report

United Airlines has officially announced its return to LAN beginning May 7 with four daily flights to Chicago (ORD), restoring a key network carrier presence and expanding connectivity. United Airlines will operate from gate 6.

CRAA has been awarded \$7.823 million in federal funding through the recently approved federal budget bill to support the replacement of multiple passenger boarding bridges at LAN. Many on the team have contributed towards this win.

CRAA maintenance had a busy January with snow 22 of the 31 days bringing our snowfall to 37.1 inches so far this year. Maintenance also installed new energy efficient lighting on the terminal ramp which included \$23,000 in rebates.

The terminal renovation design project request for quote is posted, and the plan is to award a bid no later than mid-March.

The baggage claim/car rental counter renovation project bids have been received. CRAA is finalizing documents in order to prepurchase some long lead items. Construction is scheduled for completion summer 2026.

The Capital City Boulevard/Port Lansing Road project bid documents have been posted. Construction is scheduled to begin in spring/summer 2026, depending on weather conditions. CRAA is working to secure additional funds for this project.

The agricultural roller was received for Mason and will be ready for spring rolling of the airfield and all safety areas. Yvette Collins asked what an agricultural roller is and staff explained that it is like a large lawn roller with wheels, 10 feet wide, water filled, and has hydraulic down pressure.

John Shaski congratulated the team on the jet bridge win and Debbie Groh asked if we plan to hold a "name that jet bridge" contest. Staff liked the idea.

OLD BUSINESS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

ENTER CLOSED SESSION

1. Victor Celentino moved to enter Closed Session at 4:56 pm to consult with attorney per MCL.15.268(e).
2. The roll call vote was Mr. Celentino, Yes; Ms. Collins, Yes; Ms. Groh, Yes; Ms. Jacobs, Yes; Mr. Lantzy, Yes; Mr. Shaski, Yes.
3. The motion passed unanimously.

RETURN TO REGULAR SESSION

1. The Board returned to Regular Session at 6:09 pm.

BOARD COMMENTS

1. Debbie Groh reminded board members about Rosie Day scheduled on March 13, 2026, from 3 – 6 pm. She also thanked staff for a productive Mason Jewett tenant meeting and for providing good minutes.

ADJOURNMENT

1. John Shaski moved the meeting to be adjourned at 6:11 pm.
2. The motion carried, and the meeting was adjourned.

signed

John Shaski, Chair

signed

Bonnie Wohlfert, Secretary