



Request for Proposals Capital Region Airport Authority

Solicitation Number	Request for Proposals (RFP) 2025-05
Addendum #1	In response to question received. All other provisions set forth in the original RFP remain unchanged.
Solicitation Title	Advisory and Technical Services related to Airport Civil Rights requirements
Purpose	CRAA is seeking proposals to advise the Authority regarding current statutory and regulatory requirements related to civil rights issues, and to assist the Authority in preparing or updating its DBE and ACDBE Plans (and any supporting documents) as necessary. The Authority may also consider the selected firm for related implementation support services.

QUESTION RECEIVED: I am wondering whether you would consider unbundling this contract into more than one package. For example, I see the preparation/updating of the ACDBE and DBE plans as a distinct skill set that a good number of consultants do routinely. In my view another more unique skill set would be civil rights guidance and advice, FAA/DOT coordination, and implementation support services.

The Authority recognizes that this is a broad and fluid scope of work. However, the Authority is not in a position to manage separate firms, or to coordinate substantive issues among separate firms.

Therefore, if any prospective proposer is interested in only a portion of this work, then the Authority would encourage that entity to consider a teaming arrangement with another business. The Authority would expect such a team to be led by a clear prime consultant, who would provide strong leadership and coordination of all substantive services and deliverables provided by the team as well as overall administrative and communication coordination.