September 2, 2020
PERSONNEL COMMITTEE MEETING
Chair Greg Ward

Board Members Present: Greg Ward, Victor Celentino, Debbie Groh

Management, Staff and Employees Present: Sophie Giviyan-Kermani, Karissa Weight, Ron O'Neil, Bonnie Wohlfert

Members of the Public Present: William Brewer, Global Business Resource Group

CALL TO ORDER & ROLL CALL

1. Greg Ward, Chair, called the Personnel Committee meeting of the Capital Region Airport Authority to order at 4:00 p.m. with all members present.

PUBLIC COMMENT

1. None

PRESIDENT & CEO SEARCH DISCUSSION

- Greg Ward thanked our partners in this process, Mr. Collins and Mr. Brewer and asked if members had any comments.
- The group discussed one candidate selected from the second group (candidates 7-12) that completed the Video Interview and Executive Skills Assessment.

ACTION ITEMS

1. Victor Celentino moved to interview candidate number 1.
   The vote was Mr. Celentino, Yes; Ms. Groh, No; Mr. Ward, Yes.

2. Victor Celentino moved to interview candidate number 3.
   The vote was Mr. Celentino, Yes; Ms. Groh, Yes; Mr. Ward, Yes.

3. Victor Celentino moved to interview candidate number 5.
   The vote was Mr. Celentino, Yes; Ms. Groh, Yes; Mr. Ward, Yes.

PRESIDENT & CEO SEARCH DISCUSSION

- The group discussed if a 4th candidate should be selected but decided that another candidate was not needed. Mr. Brewer confirmed that all candidates selected are still interested in the position.
- Karissa Weight will prepare the candidate materials (video interviews, executive skills assessments and resumes) and send to the full board.
- The group reviewed the schedule and discussed the logistics for the interviews which are planned for September 18 and 21.

PUBLIC COMMENT

1. None

PERSONNEL COMMITTEE COMMENTS

1. Greg Ward and Victor Celentino expressed their appreciation to Karissa Weight and Bill Brewer.

ADJOURNMENT

1. Greg Ward moved the meeting be adjourned at 4:50 pm.

_____*signed*_____   _____*signed*_____
Greg Ward, Chair   Bonnie Wohlfert, Secretary