

**January 29, 2020**  
**PERSONNEL COMMITTEE MEETING**  
Chair Greg Ward

**Board Members Present:** Greg Ward, Victor Celentino, Debbie Groh

**Management, Staff and Employees Present:** Corey Rees, Bonnie Wohlfert

**Members of the Public Present:** None

**CALL TO ORDER**

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1. Greg Ward, Chair, called the Personnel Committee Meeting of the Capital Region Airport Authority to order at 6:35 p.m.

**PUBLIC COMMENT**

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1. None

**DISCUSSION**

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- Greg Ward advised that the committee will continue with employee interviews on February 5, 2020 at 4:30 pm followed by a Personnel Committee meeting at 6:00 pm.
- The stakeholder survey is being developed; 40-50 business leaders have been identified.
- When the Request for Proposal for an Executive Search Service is complete, the Personnel Committee will take their recommendation to the board.
- The job description needs to be finalized.
- Additional Personnel Committee meetings are scheduled for February 13 at 4:00 pm and February 24 at 5:45 pm, following the regular board meeting.

**PUBLIC COMMENT**

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1. None

**ADJOURNMENT**

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1. Greg Ward moved the meeting be adjourned at 6:52 pm.

*signed*  
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Greg Ward, Chair

*signed*  
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Bonnie Wohlfert, Secretary