

February 5, 2020
PERSONNEL COMMITTEE MEETING
Chair Greg Ward

Board Members Present: Greg Ward, Victor Celentino, Debbie Groh

Management, Staff and Employees Present: Spencer Flynn, Bonnie Wohlfert

Members of the Public Present: None

CALL TO ORDER

1. Greg Ward, Chair, called the Personnel Committee Meeting of the Capital Region Airport Authority to order at 6:20 p.m.

PUBLIC COMMENT

1. None

DISCUSSION

- Reviewed the stakeholder survey and distribution list. Some questions on the survey were revised and additional contacts provided by Debbie and Victor will be added to the distribution list.
- The job description will be revised based on feedback from the internal interviews.
- "Report from Personnel Committee" will be added to the February 24, 2020 board meeting agenda.

PUBLIC COMMENT

1. None

ADJOURNMENT

1. Greg Ward moved the meeting be adjourned at 6:36 pm.

signed

Greg Ward, Chair

signed

Bonnie Wohlfert, Secretary