August 12, 2020
PERSONNEL COMMITTEE MEETING
Chair Greg Ward

Board Members Present: Greg Ward, Victor Celentino, Debbie Groh

Management, Staff and Employees Present: Sophie Giviyan-Kermani, Karissa Weight, Spencer Flynn, Bonnie Wohlfert

Members of the Public Present: William Brewer, Global Business Resource Group; John Collins, Critical Victories, LLC

CALL TO ORDER & ROLL CALL

1. Greg Ward, Chair, called the Personnel Committee meeting of the Capital Region Airport Authority to order at 4:00 p.m. with all members present.

PUBLIC COMMENT

1. Sophie Giviyan-Kermani offered her perspective from a financial point-of-view. She stressed the need for a President & CEO with a strong airline development focus to increase enplanements and revenue.

PRESIDENT & CEO SEARCH UPDATE

- Greg Ward provided a brief introduction; William Brewer explained the video interview process and commented on the thorough review and feedback received.

- John Collins explained the Executive Skills Assessment rating system and expressed confidence with the results. He also provided a brief assessment of each candidate using a randomly assigned number reference in lieu of names.

- Karissa Weight provided the members with a recap of the organizational needs and the community & leadership team feedback.

- The members discussed which candidates to select for interviews but decided more time was needed to evaluate the ratings from the Executive Skills Assessment. The next Personnel Committee meeting was scheduled for Wednesday, August 19 at 4:00 pm.

PUBLIC COMMENT

1. None

PERSONNEL COMMITTEE COMMENTS

1. None

ADJOURNMENT

1. Greg Ward moved the meeting be adjourned at 5:28 pm.

signed	*signed*
Greg Ward, Chair	Bonnie Wohlfert, Secretary