

**May 19, 2011**  
**REGULAR MONTHLY BOARD MEETING**  
Paul Hufnagel, Vice Chair

**Board Members Present:** Paul Hufnagel, Troy Brown, Dick Baker & Todd Cook  
**Absent:** Chris Holman, Victor Celentino

**Ex-Officios Present:** Robert Showers, L. Daryl Baker

**Management, Staff and Employees Present:** Bob Selig, Mike Daigle, Dale Feldpausch, Tom Coe, Jason Lovato, Brent Case, Kevin Miller and Bonnie Wohlfert.

**Members of the Public Present:** Bob Kolt, Kolt Communications; Debbie DeLeon, Ingham County Board of Commissioners; Gordy Bogner, QoE Consulting; Ron Rosen, RNR

**CALL TO ORDER**

---

1. Paul Hufnagel, Vice Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:10 p.m.

**APPROVAL OF MINUTES**

---

1. Dick Baker moved the Board approve the minutes of the April 19, 2011 Regular Board meeting.
2. The motion passed unanimously.

**PUBLIC COMMENT**

---

1. None

**COMMUNICATIONS**

---

1. None

**REPORTS**

---

1. None

**RESOLUTIONS**

---

**#11-22 Accept Federal AIP Grant# 3-26-0055-4911**

- a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution #11-22 accepting Federal AIP Grant 3-26-0055-4911 in the amount of \$693,897 and authorized the Executive Director to sign all associated documents on behalf of the Authority. This grant will be used to reimburse the Authority for construction costs related to the Federal Inspection Station
- b. The motion passed unanimously.

**#11-23 Cargo – Logistics Market Analysis & Strategic Plan Update**

- a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution #11-23 authorizing the update of the Cargo - Logistics Market Analysis and Strategic Plan through Keiser Phillips Associates and authorized the Executive Director to sign all related documents on behalf of the Authority.
- b. The motion passed unanimously.

**#11-24 Authority Bylaws Amendment – Change in Board Meeting Dates**

- a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution #11-24 changing the regularly scheduled board meetings from the third Tuesday of each month to the third Thursday at 4 pm and to implement this schedule effective May 2011 on behalf of the Authority.
- b. The motion passed unanimously.

**#11-25 Hangar Facility – 3850 Capital City Blvd. – Oetzel Hartman Group**

- a. Dick Baker moved the Capital Region Airport Authority Board approve Resolution #11-25 authorizing an appraisal of the hangar – office facility at 3850 Capital City Blvd. by Oetzel Hartman Group at a cost of \$4,000 and authorized the Executive Director to sign all necessary documents on behalf of the Authority.
- b. The motion passed unanimously.

**MONTHLY REPORT**

---

1. Financial Report:

Treasurer Dale Feldpausch reported that Capitol National Bank is attempting to raise enough capital (stock issue) to enable them to sever ties with Capital Bancorp and begin operating as a stand-alone entity. He stated that this move will in no way effect the FDIC coverage the Airport currently has covering its investments held by Capitol National Bank.

**QUESTIONS ON STAFF REPORTS**

---

1. None

**MONTHLY REPORT**

---

1. Report of the Executive Director – Bob Selig

- The 1<sup>st</sup> International shipment was received and more are scheduled. Mr. Baker inquired about the contents of the shipment. Brent Case reported the shipment contained after-market auto parts for Air Lift Corporation. The shipment arrived 2 days quicker and was less costly through Port Lansing than Chicago.
- The application for Full Port of Entry status has been sent to the CBP (Customs and Border Protection). Paul Hufnagel inquired about the value of full port status. Mr. Selig reported approximately \$600,000/year is paid to the CBP and noted that we will probably still have some cost but even if only \$400,000 was recovered it would be beneficial.
- Todd Cook inquired about the Sun Country Las Vegas route for 2011-2012 schedule. Bob stated that it appears Las Vegas will change from a non-stop flight to a one-stop, connecting in Minneapolis.
- Passenger counts with Sun Country are doing well. Total passengers counts are up 65.4% over last year.
- Lansing Community College and Eastern Michigan University are working on an MOU (Memorandum of Understanding) regarding the flight program. This could result in 4-6 new airplanes based in Lansing.

**NEW BUSINESS**

---

1. None

**PUBLIC COMMENT**

---

1. None

**BOARD MEMBER COMMENTS**

---

1. None

**ADJOURN**

---

1. Dick Baker moved the meeting be adjourned at 4:45 p.m.
2. The motion carried, and the meeting was adjourned.

---

Paul Hufnagel, Vice Chair

---

Bonnie Wohlfert, Secretary