

**June 15, 2020**  
**PERSONNEL COMMITTEE MEETING**  
Chair Greg Ward

*Due to the Covid-19 Pandemic the Personnel Committee meeting was held as an Audio/Video Conference (GoToMeeting)*

**Board Members Present:** Greg Ward, Victor Celentino, Debbie Groh

**Management, Staff and Employees Present:** Karissa Weight, Bonnie Wohlfert

**Members of the Public Present:** William Brewer, Global Business Resource Group

**CALL TO ORDER & ROLL CALL**

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1. Greg Ward, Chair, called the Personnel Committee meeting of the Capital Region Airport Authority to order at 4:00 p.m. with all members present.

**PUBLIC COMMENT**

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1. None

**CEO SEARCH UPDATE**

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- Karissa Weight introduced Bill Brewer with Global Business Resource Group (GBRG) and reported that the project plan timeline is still May to early August. Bill Brewer explained that GBRG is currently in the research and data gathering period. The posting is drawing a very diverse pool of candidates (approximately 30) with strong professional, leadership qualities. Karissa added that the applicant pool (approximately 15) was diverse before GBRG became involved, but Mr. Brewer has done a phenomenal job attracting more applicants.
- The Personnel Committee members would like to review all applicants and input from stakeholders. Bill and Karissa will map out a plan and work on a date/time for the next meeting in person as well as determine a posting end date, based on the applicant pool.
- Debbie Groh and Greg Ward discussed contacting the stakeholders that indicated on the surveys that they would like to provide input. Considering it has been a lengthy period of time since the surveys were completed (prior to the start of COVID), Karissa Weight suggested that it may be more valuable at this point to invite those stakeholders to be panel members for the interview process.

**OLD BUSINESS**

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1. None

**NEW BUSINESS**

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1. None

**PUBLIC COMMENT**

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1. None

**PERSONNEL COMMITTEE COMMENTS**

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1. Victor Celentino thanked Bill and Karissa for the update and agreed that it is a good idea to invite the stakeholders that are interested to be members of a panel.

**ADJOURNMENT**

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1. Greg Ward agreed with Victor's comments and moved the meeting be adjourned at 4:29 pm.

*signed*  
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Greg Ward, Chair

*signed*  
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Bonnie Wohlfert, Secretary