



CAPITAL REGION AIRPORT AUTHORITY

Chris Holman
Chairman

Dick Baker

Victor Celentino

Paul Hufnagel

John Shaski

Patricia Spitzley

Robert F. Selig, AAE
President – CEO

October 19, 2015 REGULAR MONTHLY BOARD MEETING Chris Holman, Chair

Board Members Present: Chris Holman, John Shaski, Dick Baker & Patricia Spitzley (4:43 pm)

Board Members Absent: Victor Celentino

Ex-Officios Present: Robert Showers & Joseph Brehler

Management, Staff and Employees Present: Bob Selig, Dale Feldpausch, Jonathon Vrabel, Nicole Noll-Williams, Mark Garnsey, Rob Benstein, Anne Figueroa and Bonnie Wohlfert

Members of the Public Present: Dan Kehoe, Mead & Hunt; Dan Otto; Deb Groh, EAA 55 TEW; Andon Pogoncheff, Roxanne Speck, FAA; Joel Zachrich; Dale Foerschler, Great Lakes Air Ventures, Inc.; Marie Stiegel & Jean Young, Plante Moran; Clint Nemeth, QoE Consulting

CALL TO ORDER

1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:37 p.m. with a quorum not present.

APPROVAL OF MINUTES

- a. Dick Baker moved the Board approve the minutes of the September 23, 2015 Regular Board meeting.
- b. The motion was passed by the three board members present but since we did not have a quorum these minutes will be added to the November board meeting agenda for proper approval.

PUBLIC COMMENT

1. None

COMMUNICATIONS

1. 2016 Board Meeting Schedule

REPORTS

1. Auditor's Report for Fiscal Year ended June 30, 2015 – Jean Young and Marie Stiegel, Plante & Moran, LLC.

Patricia Spitzley arrived at 4:43 pm and a quorum was now present

Net pension liability was discussed and several Board Members asked what the normal or reasonable level is for governmental agencies. What is a fiscally responsible target? Jean Young deferred the question to Dale Feldpausch who reported that of MERS 800 clients the average is 78% funded and we are at 73%.

RESOLUTIONS

#15-28 Audited Financial Statements for the Fiscal Year ended June 30, 2015

- a. John Shaski moved the Capital Region Airport Authority Board approve Resolution 15-28 accepting the audited financial statements as presented by Plante & Moran, LLC for the Fiscal Year ended June 30, 2015.

- b. The motion passed unanimously.

#15-29 Great Lakes Air Ventures, Inc. – Lease & Operating Agreement

- a. Patricia Spitzley moved the Capital Region Airport Authority Board approve Resolution 15-29 approving a 10 year lease and operating agreement with Great Lakes Air Ventures, Inc. using the Authority’s vacant hangar at Mason Jewett and authorized the President – CEO to sign all related documents on behalf of the Authority.
- b. Chris Holman added that Mason Jewett will be in much better stead with this agreement in place.
- c. The motion passed unanimously.

#15-30 EMA Enterprises Inc. – Concession Operating Agreement

- a. Patricia Spitzley moved the Capital Region Airport Authority Board approve Resolution 15-30 authorizing the concession agreement with EMA Enterprises, Inc. for a term of five (5) years, commencing on October 1, 2015 and terminating September 30, 2020 with an option to renew for 1 additional 5 year period. The resolution authorized the President – CEO to sign all necessary documents on behalf of the Authority.
- b. Chris Holman added that they (EMA Enterprises) have done a heck of a job.
- c. The motion passed unanimously.

MONTHLY REPORT

Financial Report: Dale Feldpausch, Vice President & CFO

- Presented financials for period ended August 31, 2015.
- Dick Baker congratulated the Dale and the staff for a good audit.

MONTHLY REPORT

Report of the President & CEO – Robert Selig

- There is a new Delay/Cancel report that has been added by Operations. Several questions were raised by board members with regard to the arrival/departure times indicated. Rob Benstein and the Operations staff will work on improving the report. John Shaski added that the report reveals the problem with the Chicago service and emphasizes the need for American Airlines to be awarded the slots.
- Plan to promote the new services in Mason offered by Great Lakes Air Ventures.
- The DCA slots decision is still under consideration by the FAA and DOT. Today is the last day to comment in the docket and we understand they hope to make a quick decision. The Airport Authority’s comment to the docket did not way in on the slot issue but focused on taking care of the customer’s need for air service.
- Dale Feldpausch has been appointed to the MERS (Municipal Employees Retirement System) Board effective January 1, 2016.

QUESTIONS ON STAFF REPORTS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. None

ADJOURN

1. Dick Baker moved the meeting be adjourned at 5:23 p.m.
2. The motion carried, and the meeting was adjourned.


Chris Holman, Chair

Bonnie Wohlfert, Secretary