



CAPITAL REGION AIRPORT AUTHORITY

Chris Holman
Chairman

Dick Baker

Victor Celentino

Samantha Harkins

John Shaski

Greg Ward

Robert F. Selig, AAE
President – CEO

May 23, 2016 REGULAR MONTHLY BOARD MEETING Chris Holman, Chair

Board Members Present: Chris Holman, Dick Baker, Samantha Harkins, John Shaski, Greg Ward

Absent: Victor Celentino

Ex-Officios Present: Robert Showers & Joseph Brehler

Management, Staff and Employees Present: Bob Selig, Robert Benstein & Bonnie Wohlfert

Members of the Public Present: Bob Buchanan, Varnum Attorneys at Law; Pam Tobin, CAAG; Dave & Deb Groh, CAAG; Dan Kehoe & Bob Leisenring, Mead & Hunt; Kati Shumaker, Avflight; Sue Yockey; Rod Wilkins; Andon Pogoncheff

CALL TO ORDER

1. Chris Holman, Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:35 p.m. with a quorum present.

APPROVAL OF MINUTES

- a. John Shaski moved the Board approve the minutes of the April 18, 2016 Regular Board meeting; Samantha Harkins supported.
- b. The motion passed unanimously.

PUBLIC COMMENT

1. Pam Tobin, Capital Area Aviation Group (CAAG), stated that the purpose of their group is to provide general aviation information to help its progress and growth. She distributed operations (landings) data to the board members and pointed out that KLAN (Lansing) had 51% (for 12 months ending 12/31/14) and KTEW (Mason) had 100% (for 12 months ending 12/31/13) general aviation operations. She added that vertical integration occurs; general aviation training creates instructors and pilots that can eventually work for airlines.

COMMUNICATIONS

1. None

REPORTS

1. None

RESOLUTIONS

#16-10 Rates and Charges Ordinance – FY 2017

- a. John Shaski moved the Capital Region Airport Authority Board approve Resolution #16-10 adopting the Rates and Charges Ordinance for Fiscal Year 2017, effective July 1, 2016, subject to a 30 day airline review and comment period in accordance with the terms of the airline agreement.
- b. The motion passed unanimously.

MONTHLY FINANCIAL REPORT

Financial Report: Bob Selig

Presented financials for period ended March 31, 2016

- Short term increase in cargo activity from General Motors shipping headlights for the Camaro.
- Sun Country performed better than budgeted
- Parking revenues up due to Sun Country activity and a short term agreement with CeLink to offer parking to their employees.
- Maintenance building roof will be done in June; this project has been deferred in previous budgets.
- Dale Feldpausch is working on year end projections and we may not have to take from reserves as budgeted.
- Dick Baker had some questions on year to year line item changes that Bob will answer via email.

Mason Jewett Field – Summary Income Statement for period 3/31/16 and Fuel Sales data and graphs were distributed to board members

- Dale Foerschler has 40 students in pilot training.

QUESTIONS ON STAFF REPORTS

None

REPORT OF THE PRESIDENT & CEO – ROBERT SELIG

- American Airlines starts service to DCA (Reagan National Airport) on July 5, 2016 and service to Chicago on August 23, 2016. Billboards are up across the state promoting this service.
- Dick Baker wondered what caused Delta total passengers to increase in April compared to previous months. Rob Benstein suggested that the increase was likely due to Spring Break travel.

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. None

ADJOURN

1. Samantha Harkins moved the meeting be adjourned at 4:57 pm; seconded by John Shaski.
2. The motion carried, and the meeting was adjourned.


Chris Holman, Chairman

— Bonnie Wohlfert, Secretary