

**March 17, 2014**  
**REGULAR MONTHLY BOARD MEETING**  
Chris Holman, Chair

**Board Members Present:** Chris Holman, Victor Celentino, Troy Brown and Todd Cook

**Absent:** Dick Baker, Paul Hufnagel

**Ex-Officios Present:** L. Daryl Baker (4:35 pm)

**Absent:** Robert Showers

**Management, Staff and Employees Present:** Bob Selig, Keith Kaspari, Dale Feldpausch, Nicole Noll-Williams, Anne Figueroa, Lisa Adams, Mark Garnsey, Ron O'Neil, Gary Bartek and Bonnie Wohlfert

**Members of the Public Present:** Abraham Oommen, UND; Dan Otto; Casey Ries, QoE Engineering; Zachary Puchacz, Mead & Hunt; Mark Sinila & Jerry Hollister, Niowave

**CALL TO ORDER**

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1. Chris Holman, Chair called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:30 p.m. with a quorum present.

**APPROVAL OF MINUTES**

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- a. Victor Celentino moved the Board approve the minutes of the February 18, 2014 Regular Board meeting.
- b. The motion passed unanimously.

**PUBLIC COMMENT**

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1. None

**COMMUNICATIONS**

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1. None

**REPORTS**

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1. None

**RESOLUTIONS**

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**#14-03 Mead & Hunt Agreement - Design Agreement for Pavement Rehabilitation**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-03 approving the Mead & Hunt agreement for design services for the rehabilitation of airfield pavement for Runway 10R-28L and Taxiway "B" in the amount of \$120,110.00 and authorized the President - CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

**#14-04 Niowave, Inc. Ground Site Lease Agreement**

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-04 authorizing a ground site lease of Authority property in the Global

Logistics Park with Niowave, Inc. and authorized the President – CEO to sign all necessary documents on behalf of the Authority.

- b. The motion passed unanimously.

#### **#14-05 MDOT Office of Aeronautics – Training Grant (ARFF)**

- a. Removed from the agenda.

#### **MONTHLY REPORT**

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1. Financial Report: Dale Feldpausch
  - Presented financials for period ended January 31, 2014

#### **MONTHLY REPORT**

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1. Report of the President & CEO – Robert Selig
  - Introduced Gary Bartek, new Director of Cargo & Global Logistics.
  - The Mason Jewett Field analysis is moving forward and a report will be provided in the next couple weeks. A meeting with the City of Mason will also be scheduled.
  - A Passenger Analysis report has been completed to determine the effects on Lansing if Delta pulled their service like they have done in Flint. Since the report is lengthy, an executive summary will be provided to the Board.
  - Budget Work Sessions are scheduled for April 16<sup>th</sup> and 21<sup>st</sup> with approval planned for the April 21<sup>st</sup> board meeting. Budget books will be provided prior to the work sessions.
  - We have met with six agencies with regard to the State Road Access and most see the benefits.

#### **QUESTIONS ON STAFF REPORTS**

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1. None

#### **NEW BUSINESS**

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1. None

#### **PUBLIC COMMENT**

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1. Jerry Hollister, Niowave Inc., stated that they are excited about the lease agreement; Chris Holman replied that we are happy to have Niowave as a neighbor.

#### **BOARD MEMBER COMMENTS**

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1. None

#### **ADJOURN**

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1. Victor Celentino moved the meeting be adjourned at 4:49 p.m.
2. The motion carried, and the meeting was adjourned.

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Chris Holman, Chair

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Bonnie Wohlfert, Secretary