

February 18, 2014
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chair

Board Members Present: Chris Holman, Victor Celentino, Dick Baker and Todd Cook

Absent: Troy Brown, Paul Hufnagel

Ex-Officios Present: Robert Showers, L. Daryl Baker (4:55 pm)

Management, Staff and Employees Present: Bob Selig, Anne Figueroa, Lisa Adams, Mark Garnsey, Ron O'Neil, Dale Feldpausch and Bonnie Wohlfert

Members of the Public Present: Dan Otto; Gordy Bogner, QoE Engineering; Dan Kehoe, Mead & Hunt.

CALL TO ORDER

1. Chris Holman, Chair called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:32 p.m. with a quorum present.

APPROVAL OF MINUTES

- a. Dick Baker moved the Board approve the minutes of the December 16, 2013 Regular Board meeting.
- b. The motion passed unanimously.

PUBLIC COMMENT

1. None

COMMUNICATIONS

1. None

REPORTS

1. None

RESOLUTIONS

#14-01 Accept State Contract 2014-0126 for Wildlife Hazard Assessment

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-01 accepting the State Contract 2014-0126 for the Wildlife Hazard Assessment and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#14-02 Approval of New UPS Ground Site & Building Lease Agreement

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-02 approving a new Ground Site – Building Lease with United Parcel Service for five years beginning June 1, 2014 and terminating on May 31, 2019 and

authorized the President – CEO to sign all necessary documents on behalf of the Authority.

- b. The motion passed unanimously.

MONTHLY REPORT

1. Report of the President & CEO – Robert Selig
 - Presented the Mason Jewett Field, Strategic Operational Analysis – Initial Report. The report included: Summary Income Statement 2008-2013, Fuel Sales 2003-2013 and fuel pricing data, Land Summary and the initial conceptual options under consideration. The consensus of the Board members present was to move forward with the analysis.
 - City of Lansing Committee of the Whole presentation is scheduled for Monday, March 10 at 5:30 pm.
 - Budget work sessions will be scheduled the week of April 13 with budget approval planned for the April 21 board meeting.
 - Todd Cook asked where we ended the year with regard to passengers. Bob reported that we were up about 30,000 total passengers (395,000 in 2012 and 425,000 in 2013).

MONTHLY REPORT

1. Financial Report: Dale Feldpausch
 - Presented financials for period ended December 31, 2013, and noted that snow removal in January and February has increased labor and supply expenses.

QUESTIONS ON STAFF REPORTS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. Dick Baker commented on how well the Rose Bowl Charters were handled.
2. Chris Holman acknowledged Judi Brown Clark, new City Council Liaison, and thanked her for attending.
3. Todd Cook thanked Bob for the Mason Jewett Field analysis presented.
4. Daryl Baker apologized for being late. He got held up on the highway for 45 minutes due to a truck fire.

ADJOURN

1. Victor Celentino moved the meeting be adjourned at 5:04 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chair

Bonnie Wohlfert, Secretary