

April 21, 2014
REGULAR MONTHLY BOARD MEETING
Chris Holman, Chair

Board Members Present: Chris Holman, Victor Celentino, Troy Brown, Todd Cook and Dick Baker

Absent: Paul Hufnagel

Ex-Officios Present: L. Daryl Baker and Robert Showers

Management, Staff and Employees Present: Bob Selig, Dale Feldpausch, Nicole Noll-Williams, Anne Figueroa, Lisa Adams, Ron O'Neil, Gary Bartek and Bonnie Wohlfert

Members of the Public Present: Dan Otto; Casey Ries, QoE Engineering; Bob Leisenring & Dan Kehoe, Mead & Hunt

CALL TO ORDER

1. Chris Holman, Chair called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:38 p.m. with a quorum present.

APPROVAL OF MINUTES

- a. Victor Celentino moved the Board approve the minutes of the March 17, 2014 Regular Board meeting.
- b. The motion passed unanimously.

PUBLIC COMMENT

1. None

COMMUNICATIONS

1. None

REPORTS

1. Dale Feldpausch – FY 2015 Budget Presentation
FY 2015 Budget includes Source of Funds and Use of Funds of \$13,793,934 with Mill Levy Certification of .6990 mills, which produces approximately \$4,546,597. Dale thanked the board for their attendance at the budget work sessions and Chris Holman thanked the staff for their work involved in preparing the budget.

RESOLUTIONS

#14-05 Budget FY 2015 Approval

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-05 adopting the proposed Budget for Fiscal Year 2015 as presented and authorized the President – CEO to execute all documents necessary for budget implementation. Moreover, the Authority authorized the President – CEO to certify to Ingham County the necessary mill levy amounts.
- b. Victor Celentino shared that the mill levy amounts could be better than the numbers indicated.

- c. The roll call vote was: Mr. Baker, Yes; Mr. Brown, Yes; Mr. Celentino, Yes; Mr. Cook, Yes; Mr. Holman, Yes.
- d. The motion passed unanimously.

#14-06 Rates and Charges Ordinance FY 2015

- a. Todd Cook moved the Capital Region Airport Authority Board approve Resolution #14-06 adopting the Rates and Charges Ordinance for Fiscal Year 2015, effective July 1, 2014, subject to a 30 day airline review and comment period in accordance with the terms of the airline agreement.
- b. The motion passed unanimously.

#14-07 MDOT, Office of Aeronautics – Training Grant (Aircraft Rescue and Fire Fighting - ARFF)

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #14-07 authorizing receipt of a \$2,000 ARFF Training Grant issued by MDOT's Office of Aeronautics to assist staff in off-setting the costs to complete required FAA regulatory ARFF training.
- b. The motion passed unanimously.

#14-08 Accept State Contract 2014-0445 for Design Services for the Installation of Gate Controls

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #14-08 accepting State contract 2014-0445 for the design services associated with the future installation of Gate Controls at Mason Jewett Field and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#14-09 QoE Consulting Agreement – Design Agreement for Installation of Gate Controls

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #14-09 approving the QoE Consulting agreement for design services for the installation of gate controls at Mason Jewett Field in the amount of \$9,555.00 and authorized the President – CEO to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

MONTHLY REPORT

1. Financial Report: Dale Feldpausch
 - Presented financials for period ended February 28, 2014

MONTHLY REPORT

1. Report of the President & CEO – Robert Selig
 - The May 19, 2014 board meeting is rescheduled to May 13, 2014. If there are no action items the May 13 meeting may be canceled.
 - The air service analysis, which is about three inches thick, has been received. In the next month or two an Executive Summary will be provided with costs as it affects Lansing.

- We have met with the Mason Jewett Advisory Group and the City of Mason administrator regarding the Mason Jewett Field analysis. A report will be provided at or before the June board meeting with the direction recommended. We will also be meeting with all MJF tenants to share our goals and objectives.

QUESTIONS ON STAFF REPORTS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. Robert Showers reported that the Next Michigan Board approved the Niowave agreement which is a 70 million dollar investment to the region with 90 new high paying positions. He also commented on the regional lobbying effort underway on behalf of Lansing. Chris Holman expressed appreciation for his efforts.

ADJOURN

1. Victor Celentino moved the meeting be adjourned at 5:02 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chair

Bonnie Wohlfert, Secretary