

January 5, 2010
REGULAR MONTHLY BOARD MEETING

Paul Hufnagel, Vice Chair

BOARD MEMBERS PRESENT: Paul Hufnagel, Victor Celentino, Todd Cook and Charles Moore

Absent: Chris Holman and Calvin Lynch

MANAGEMENT, STAFF AND EMPLOYEES PRESENT: Bob Selig, Mike Daigle, Dale Feldpausch, Dan Otto, Nicole Noll-Williams, Brent Case, Tom Coe, Kim Daman, Tim Haizlip, Jason Smith and Bonnie Wohlfert.

MEMBERS OF THE PUBLIC PRESENT: Ross Woodstock, Kolt Communications; Debbie DeLeon, Ingham BOC; Gary Siegfried, Mead & Hunt;

CALL TO ORDER

1. Paul Hufnagel, Vice Chair, called the Regular Monthly Board Meeting of the Capital Region Airport Authority to order at 4:13 p.m.

APPROVAL OF MINUTES

1. Victor Celentino moved the Board approve the minutes of the December 1, 2009 Regular Board meeting.
2. The motion passed unanimously.

PUBLIC COMMENT

1. None

COMMUNICATIONS

1. None

REPORTS

1. Kim Daman, Human Resource Manager – Briefing on Ratified Labor Agreements

RESOLUTIONS

#10-01 Labor Agreement with Operations Dept. Bargaining Unit of the POLC

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #10-01 adopting a new one-year agreement, including the terms noted, with the Operations Department Unit of the Police Officers Labor Council beginning January 1, 2010 through December 31, 2010, and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#10-02 Labor Agreement with AFSCME Bargaining Unit

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #10-02 adopting a new one-year agreement, including the terms noted, with the AFSCME Unit beginning January 1, 2010 through December 31, 2010, and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

#10-03 Mead & Hunt Agreement – Design Lighting System Replacement RWY 6/24

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #10-03 approving the Mead & Hunt agreement for design of the lighting replacement on runway 6/24 and taxiway ‘C’ in the amount of \$49,650.00 and

authorized the Executive Director to sign all associated documents on behalf of the Authority.

- b. The motion passed unanimously.

#10-04 RW Armstrong Amendment – Obstruction Evaluation

- a. Victor Celentino moved the Capital Region Airport Authority Board approve Resolution #10-04 authorizing the amendment of the agreement with RW Armstrong for obstruction evaluation in the amount not to exceed \$10,000.00 and authorized the Executive Director to sign all associated documents on behalf of the Authority.
- b. The motion passed unanimously.

MONTHLY REPORTS

1. Financial Report – Dale Feldpausch
2. Report of the Executive Director – Bob Selig
 - Conversations continue with airlines regarding passenger service.
 - Leakage study received will be shared with the Board.
 - International Cargo bonded warehouse conversion is all but complete.
 - Staff objectives for 2010 will be shared at the budget work sessions.
 - The Automated Flight Service Station facility scheduled to close will be evaluated for reuse and efforts will be made to place it on the market.

NEW BUSINESS

1. None

PUBLIC COMMENT

1. None

BOARD MEMBER COMMENTS

1. Paul Hufnagel asked about the Cancun flights. Nicole Noll-Williams, Director of Regional Market Development, shared that the first departure on December 27th flight was sold out. Apple is planning additional promotions to increase sales for some soft dates. She explained the Apple packages available ranging from “Air Only” to “All Inclusive”. Also, the customs clearing for the returning Cancun flight on January 3, 2010 took only 50 minutes.
2. Todd Cook inquired about the recent bomb threat incident in Detroit and if that has affected us financially or otherwise. Bob Selig explained the new requirement to remain seated one hour prior to landing.

ADJOURN

1. Paul Hufnagel moved the meeting be adjourned at 4:55 p.m.
2. The motion carried, and the meeting was adjourned.

Chris Holman, Chairman

Bonnie Wohlfert, Secretary